### DAILY TIME RECORD

|  |
| --- |
| **Nel Gonzales** |

Name

For the month of \_\_\_\_\_\_July 2024\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| *Official hours for arrival and departure* | Regular days |  |
| Saturdays |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Day | **A.M.** | | **P.M.** | |
| **Time In** | **Time Out** | **Time In** | **Time Out** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |
| **6** |  |  |  |  |
| **7** |  |  |  |  |
| **8** |  |  |  |  |
| **9** |  |  |  |  |
| **10** |  |  |  |  |
| **11** |  |  |  |  |
| **12** | 8:25 | 12:25 | 1:00 | 5:00 |
| **13** |  |  |  |  |
| **14** |  |  |  |  |
| **15** |  |  |  |  |
| **16** | 7:59 | 12:58 | 1:00 | 5:00 |
| **17** | 7:59 | 12:02 | 12:59 | 5:03 |
| **18** | 7:59 | 12:02 | 12:58 | 5:02 |
| **19** | 7:58 | 12:01 | 12:58 | 5:02 |
| **20** |  |  |  |  |
| **21** |  |  |  |  |
| **22** | 7:59 | 12:02 | 12:58 | 5:02 |
| **23** | 7:58 | 12:01 | 12:55 | 5:02 |
| **24** | 7:59 | 12:02 | 12:29 | 5:02 |
| **25** | 7:50 | 12:02 | 12:30 | 5:01 |
| **26** | 7:58 | 12:02 | 12:26 | 5:02 |
| **27** |  |  |  |  |
| **28** |  |  |  |  |
| **29** | 7:40 | 12:04 | 12:22 | 5:02 |
| **30** | 8:00 | 12:03 | 12:30 | 5:00 |
| **31** | 8:00 | 12:02 | 12:41 | 5:00 |
| Total: 100 hours | | | | |

*I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*SIGNATURE*

*VERIFIED as to the prescribed office hours:*

Certified by:

**PROF. GLICERIO A. BAGUIA**

OJT Advisor/ Area Coordinator

### DAILY TIME RECORD

|  |
| --- |
| **Nel Gonzales** |

Name

For the month of \_\_\_\_August\_2024\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| *Official hours for arrival and departure* | Regular days |  |
| Saturdays |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Day | **A.M.** | | **P.M.** | |
| **Time In** | **Time Out** | **Time In** | **Time Out** |
| **1** | 7:59 | 12:04 | 12:47 | 5:02 |
| **2** | 8:00 | 12:04 | 12:31 | 5:02 |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** | 7:59 | 12:03 | 12:51 | 5:04 |
| **6** |  |  |  |  |
| **7** | 7:59 | 12:00 | 12:54 | 5:01 |
| **8** | 8:00 | 12:02 | 12:40 | 5:01 |
| **9** | 7:59 | 12:02 | 12:20 | 5:02 |
| **10** |  |  |  |  |
| **11** |  |  |  |  |
| **12** | 7:59 | 12:01 | 12:23 | 5:01 |
| **13** | 7:59 | 12:01 | 12:21 | 5:01 |
| **14** | 8:00 | 12:02 | 12:43 | 5:02 |
| **15** | 7:59 | 12:02 | 12:47 | 5:01 |
| **16** | 7:59 | 12:02 | 12:56 | 5:02 |
| **17** |  |  |  |  |
| **18** |  |  |  |  |
| **19** | 7:57 | 12:02 | 12:56 | 5:01 |
| **20** | 7:57 | 12:02 | 12:47 | 5:01 |
| **21** | 7:59 | 12:01 | 12:53 | 5:01 |
| **22** | 7:59 | 12:03 | 12:56 | 5:02 |
| **23** |  |  |  |  |
| **24** |  |  |  |  |
| **25** |  |  |  |  |
| **26** |  |  |  |  |
| **27** | 7:57 | 12:02 | 12:39 | 5:02 |
| **28** | 8:00 | 12:01 | 12:30 | 5:01 |
| **29** | 7:59 | 12:02 | 12:45 | 5:03 |
| **30** | 7:59 | 12:01 | 12:41 | 5:02 |
| **31** |  |  |  |  |
| Total: 152 hours | | | | |

*I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*SIGNATURE*

*VERIFIED as to the prescribed office hours:*

Certified by:

**PROF. GLICERIO A. BAGUIA**

OJT Advisor/ Area Coordinator

### DAILY TIME RECORD

|  |
| --- |
| **Nel Gonzales** |

Name

For the month of \_\_\_\_\_\_September 2024\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| *Official hours for arrival and departure* | Regular days |  |
| Saturdays |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Day | **A.M.** | | **P.M.** | |
| **Time In** | **Time Out** | **Time In** | **Time Out** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** | 7:59 | 12:02 | 12:41 | 5:02 |
| **4** | 8:00 | 12:02 | 12:41 | 5:02 |
| **5** | 8:00 | 12:02 | 12:35 | 5:02 |
| **6** | 8:00 | 12:00 | 12:31 | 5:05 |
| **7** | 8:00 | 12:02 | 12:41 | 5:02 |
| **8** |  |  |  |  |
| **9** |  |  |  |  |
| **10** | 7:59 | 12:01 | 12:21 | 5:02 |
| **11** | 7:41 | 12:03 | 12:30 | 5:02 |
| **12** | 7:59 | 12:01 | 12:32 | 5:02 |
| **13** | 7:59 | 12:03 | 12:42 | 5:02 |
| **14** | 7:59 | 12:02 | 12:41 | 5:01 |
| **15** |  |  |  |  |
| **16** |  |  |  |  |
| **17** | 7:59 | 12:02 | 12:42 | 5:02 |
| **18** | 7:59 | 12:03 | 12:52 | 5:02 |
| **19** |  |  | 12:25 | 5:02 |
| **20** | 7:47 | 12:02 | 12:23 | 5:01 |
| **21** | 8:00 | 12:02 |  |  |
| **22** |  |  |  |  |
| **23** | 7:59 | 12:02 | 12:46 | 3:00 |
| **24** | 7:15 | 12:02 | 12:20 | 5:01 |
| **25** | 7:59 | 12:02 | 12:23 | 5:02 |
| **26** | 7:59 | 12:02 | 12:27 | 5:02 |
| **27** | 7:59 | 12:01 | 12:30 | 5:01 |
| **28** | 7:59 | 12:02 | 12:41 | 5:02 |
| **29** |  |  |  |  |
| **30** | 7:59 | 12:02 | 12:31 | 5:02 |
| Total: 164 hours | | | | |

*I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*SIGNATURE*

*VERIFIED as to the prescribed office hours:*

Certified by:

**PROF. GLICERIO A. BAGUIA**

OJT Advisor/ Area Coordinator

### DAILY TIME RECORD

|  |
| --- |
| **Nel Gonzales** |

Name

For the month of \_\_\_\_October\_2024\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| *Official hours for arrival and departure* | Regular days |  |
| Saturdays |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Day | **A.M.** | | **P.M.** | |
| **Time In** | **Time Out** | **Time In** | **Time Out** |
| **1** | 7:55 | 12:02 | 12:32 | 5:02 |
| **2** | 7:59 | 12:01 | 12:21 | 5:01 |
| **3** | 7:59 | 12:02 | 12:33 | 5:04 |
| **4** | 8:00 | 12:02 | 12:41 | 5:03 |
| **5** | 8:00 | 12:01 | 12:36 | 5:01 |
| **6** |  |  |  |  |
| **7** | 8:00 | 12:02 | 12:30 | 5:02 |
| **8** | 7:46 | 12:00 | 12:32 | 5:02 |
| **9** | 8:00 | 12:01 | 12:33 | 5:01 |
| **10** | 8:00 | 12:02 | 12:46 | 5:02 |
| **11** | 8:00 | 12:11 | 12:54 | 5:02 |
| **12** | 8:00 | 12:02 | 12:49 | 5:02 |
| **13** |  |  |  |  |
| **14** | 8:00 | 12:02 | 12:48 | 5:02 |
| **15** | 8:00 | 12:02 | 12:37 | 5:02 |
| **16** | 8:00 | 12:02 | 12:32 | 5:02 |
| **17** | 6:31 | 12:05 | 12:45 | 5:01 |
| **18** | 8:00 | 12:02 | 12:49 | 5:02 |
| **19** | 7:48 | 12:02 | 12:40 | 5:02 |
| **20** | 8:00 | 12:02 | 12:30 | 9:00 |
| **21** | 7:59 | 12:02 | 12:47 | 5:02 |
| **22** | 8:29 | 12:13 | 12:56 | 5:02 |
| **23** | 8:00 | 12:02 | 12:42 | 5:01 |
| **24** | 8:00 | 12:02 | 12:38 | 5:02 |
| **25** | 8:00 | 12:02 | 12:49 | 5:01 |
| **26** | 8:00 | 12:02 | 12:43 | 5:01 |
| **27** |  |  |  |  |
| **28** | 8:00 | 12:02 | 12:46 | 5:02 |
| **29** | 8:00 | 12:01 | 12:32 | 5:03 |
| **30** | 8:00 | 12:02 | 12:48 | 5:02 |
| **31** | 8:00 | 12:02 |  |  |
| Total: 224 hours | | | | |

*I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*SIGNATURE*

*VERIFIED as to the prescribed office hours:*

Certified by:

**PROF. GLICERIO A. BAGUIA**

OJT Advisor/ Area Coordinator

### DAILY TIME RECORD

|  |
| --- |
| **Nel Gonzales** |

Name

For the month of \_\_\_\_\_\_November 2024\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| *Official hours for arrival and departure* | Regular days |  |
| Saturdays |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Day | **A.M.** | | **P.M.** | |
| **Time In** | **Time Out** | **Time In** | **Time Out** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** | 8:20 | 12:01 | 12:30 | 5:17 |
| **5** | 8:00 | 12:02 | 12:42 | 5:01 |
| **6** | 8:18 | 12:02 | 12:30 | 5:02 |
| **7** | 7:59 | 12:04 | 12:35 | 5:02 |
| **8** | 7:57 | 12:02 | 12:30 | 5:01 |
| **9** | 8:00 | 12:03 | 12:33 | 5:01 |
| **10** |  |  |  |  |
| **11** | 8:46 | 12:02 | 12:20 | 5:40 |
| **12** | 8:00 | 12:01 | 12:28 | 5:02 |
| **13** | 8:08 | 12:02 | 12:31 | 5:02 |
| **14** | 8:14 | 12:03 | 12:43 | 5:01 |
| **15** | 8:41 | 12:02 | 12:30 | 5:02 |
| **16** | 8:40 | 12:10 | 12:20 | 5:02 |
| **17** |  |  |  |  |
| **18** | 7:54 | 12:04 | 12:25 | 5:02 |
| **19** | 7:59 | 12:03 | 12:19 | 5:02 |
| **20** | 8:25 | 12:02 | 12:30 | 5:05 |
| **21** | 8:19 | 12:03 | 12:45 | 5:02 |
| **22** | 7:59 | 12:13 | 12:45 | 5:02 |
| **23** | 8:15 | 12:02 | 12:47 | 5:01 |
| **24** |  |  |  |  |
| **25** | 8:16 | 12:02 | 12:34 | 5:02 |
| **26** | 7:05 | 12:02 | 12:30 | 5:03 |
| **27** | 8:00 | 12:02 | 12:25 | 5:03 |
| **28** |  |  |  |  |
| **29** |  |  |  |  |
| **30** |  |  |  |  |
| Total: 128 hours | | | | |

*I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*SIGNATURE*

*VERIFIED as to the prescribed office hours:*

Certified by:

**PROF. GLICERIO A. BAGUIA**

OJT Advisor/ Area Coordinator

### 

### DAILY TIME RECORD

|  |
| --- |
| **Nel Gonzales** |

Name

For the month of \_\_\_\_December\_2024\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| *Official hours for arrival and departure* | Regular days |  |
| Saturdays |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Day | **A.M.** | | **P.M.** | |
| **Time In** | **Time Out** | **Time In** | **Time Out** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  | 12:45 | 5:02 |
| **4** | 8:00 | 12:02 | 12:40 | 5:02 |
| **5** | 8:14 | 12:02 | 12:46 | 5:00 |
| **6** | 8:00 | 12:00 | 12:32 | 5:01 |
| **7** | 8:09 | 12:02 | 12:40 | 5:02 |
| **8** |  |  |  |  |
| **9** | 8:03 | 12:02 | 12:42 | 5:01 |
| **10** | 8:00 | 12:01 | 12:32 | 5:02 |
| **11** | 7:59 | 12:04 | 1:00 | 5:03 |
| **12** | 8:00 | 12:02 | 12:31 | 5:02 |
| **13** | 8:04 | 12:01 | 12:31 | 5:02 |
| **14** | 7:21 | 12:02 | 12:48 | 5:02 |
| **15** |  |  |  |  |
| **16** | 8:18 | 12:01 | 12:32 | 5:02 |
| **17** |  |  |  |  |
| **18** |  |  |  |  |
| **19** |  |  |  |  |
| **20** |  |  |  |  |
| **21** |  |  |  |  |
| **22** |  |  |  |  |
| **23** |  |  |  |  |
| **24** |  |  |  |  |
| **25** |  |  |  |  |
| **26** |  |  |  |  |
| **27** |  |  |  |  |
| **28** |  |  |  |  |
| **29** |  |  |  |  |
| **30** |  |  |  |  |
| **31** |  |  |  |  |
| Total: 72 hours | | | | |

*I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*SIGNATURE*

*VERIFIED as to the prescribed office hours:*

Certified by:

**PROF. GLICERIO A. BAGUIA**

OJT Advisor/ Area Coordinator

### DAILY TIME RECORD

|  |
| --- |
| **Lyra Necio** |

Name

For the month of \_\_\_\_\_\_July 2024\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| *Official hours for arrival and departure* | Regular days |  |
| Saturdays |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Day | **A.M.** | | **P.M.** | |
| **Time In** | **Time Out** | **Time In** | **Time Out** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |
| **6** |  |  |  |  |
| **7** |  |  |  |  |
| **8** |  |  |  |  |
| **9** |  |  |  |  |
| **10** |  |  |  |  |
| **11** |  |  |  |  |
| **12** |  |  |  |  |
| **13** |  |  |  |  |
| **14** |  |  |  |  |
| **15** |  |  |  |  |
| **16** | 7:59 | 12:02 | 1:00 | 5:00 |
| **17** | 7:58 | 12:00 | 12:59 | 5:01 |
| **18** | 7:40 | 12:04 | 12:45 | 5:00 |
| **19** | 7:50 | 12:00 | 12:50 | 5:00 |
| **20** |  |  |  |  |
| **21** |  |  |  |  |
| **22** | 8:00 | 12:05 | 12:40 | 5:00 |
| **23** | 7:30 | 12:00 | 12:52 | 5:01 |
| **24** | 7:20 | 12:01 | 12:23 | 5:01 |
| **25** | 7:51 | 12:00 | 12:20 | 5:01 |
| **26** | 7:49 | 12:01 | 12:20 | 5:01 |
| **27** |  |  |  |  |
| **28** |  |  |  |  |
| **29** |  |  |  |  |
| **30** | 7:20 | 12:01 | 12:20 | 5:01 |
| **31** | 7:58 | 12:01 | 12:20 | 5:01 |
| Total: 88 hours | | | | |

*I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*SIGNATURE*

*VERIFIED as to the prescribed office hours:*

Certified by:

**PROF. GLICERIO A. BAGUIA**

OJT Advisor/ Area Coordinator

### DAILY TIME RECORD

|  |
| --- |
| **Lyra Necio** |

Name

For the month of \_\_\_\_August\_2024\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| *Official hours for arrival and departure* | Regular days |  |
| Saturdays |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Day | **A.M.** | | **P.M.** | |
| **Time In** | **Time Out** | **Time In** | **Time Out** |
| **1** | 7:40 | 12:02 | 12:58 | 5:00 |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |
| **6** |  |  |  |  |
| **7** |  |  |  |  |
| **8** |  |  |  |  |
| **9** |  |  |  |  |
| **10** |  |  |  |  |
| **11** |  |  |  |  |
| **12** |  |  |  |  |
| **13** |  |  |  |  |
| **14** | 7:35 | 12:01 | 12:20 | 5:01 |
| **15** | 7:15 | 12:01 | 12:32 | 5:01 |
| **16** | 7:30 | 12:02 | 12:25 | 5:02 |
| **17** |  |  |  |  |
| **18** |  |  |  |  |
| **19** | 7:37 | 12:02 | 12:50 | 5:01 |
| **20** | 7:57 | 12:01 | 12:20 | 5:00 |
| **21** | 7:59 | 12:01 | 12:30 | 5:01 |
| **22** | 7:58 | 12:01 | 12:20 | 5:01 |
| **23** |  |  |  |  |
| **24** |  |  |  |  |
| **25** |  |  |  |  |
| **26** |  |  |  |  |
| **27** | 7:45 | 12:01 | 12:39 | 5:01 |
| **28** | 7:58 | 12:01 | 12:30 | 5:01 |
| **29** | 7:48 | 12:03 | 12:30 | 5:01 |
| **30** | 7:59 | 12:01 | 12:30 | 5:01 |
| **31** |  |  |  |  |
| Total: 88 hours | | | | |

*I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*SIGNATURE*

*VERIFIED as to the prescribed office hours:*

Certified by:

**PROF. GLICERIO A. BAGUIA**

OJT Advisor/ Area Coordinator

### DAILY TIME RECORD

|  |
| --- |
| **Lyra Necio** |

Name

For the month of \_\_\_\_\_\_September 2024\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| *Official hours for arrival and departure* | Regular days |  |
| Saturdays |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Day | **A.M.** | | **P.M.** | |
| **Time In** | **Time Out** | **Time In** | **Time Out** |
| **1** |  |  |  |  |
| **2** | 7:20 | 12:01 | 12:30 | 5:01 |
| **3** | 7:30 | 12:01 | 12:30 | 5:01 |
| **4** | 7:30 | 12:01 | 12:30 | 5:01 |
| **5** | 7:25 | 12:01 | 12:30 | 5:01 |
| **6** | 7:30 | 12:01 | 12:30 | 5:01 |
| **7** | 7:59 | 12:06 | 12:30 | 5:02 |
| **8** |  |  |  |  |
| **9** |  |  |  |  |
| **10** | 7:35 | 12:01 | 12:21 | 5:02 |
| **11** | 7:41 | 12:03 | 12:30 | 5:02 |
| **12** | 7:59 | 12:03 | 12:30 | 5:02 |
| **13** | 7:59 | 12:03 | 12:30 | 5:03 |
| **14** | 7:25 | 12:01 | 12:30 | 5:02 |
| **15** |  |  |  |  |
| **16** | 7:58 | 12:02 | 12:30 | 5:03 |
| **17** | 7:50 | 12:03 | 12:25 | 5:02 |
| **18** | 7:59 | 12:03 | 12:25 | 5:03 |
| **19** |  |  | 12:25 | 5:02 |
| **20** | 7:02 | 12:02 | 12:14 | 5:02 |
| **21** |  |  |  |  |
| **22** |  |  |  |  |
| **23** | 7:14 | 12:02 | 12:25 | 3:00 |
| **24** | 7:15 | 12:02 | 12:20 | 5:01 |
| **25** | 7:15 | 12:03 | 12:25 | 5:02 |
| **26** | 7:17 | 12:02 | 12:25 | 5:02 |
| **27** | 7:00 | 12:01 | 12:25 | 5:01 |
| **28** | 7:02 | 12:01 | 12:25 | 5:01 |
| **29** |  |  |  |  |
| **30** | 7:18 | 12:01 | 12:21 | 5:01 |
| Total: 176 hours | | | | |

*I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*SIGNATURE*

*VERIFIED as to the prescribed office hours:*

Certified by:

**PROF. GLICERIO A. BAGUIA**

OJT Advisor/ Area Coordinator

### DAILY TIME RECORD

|  |
| --- |
| **Lyra Necio** |

Name

For the month of \_\_\_\_October\_2024\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| *Official hours for arrival and departure* | Regular days |  |
| Saturdays |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Day | **A.M.** | | **P.M.** | |
| **Time In** | **Time Out** | **Time In** | **Time Out** |
| **1** | 7:18 | 12:01 | 12:29 | 5:01 |
| **2** | 7:13 | 12:01 | 12:25 | 5:01 |
| **3** | 7:14 | 12:02 | 12:25 | 5:01 |
| **4** | 7:16 | 12:01 | 12:20 | 5:01 |
| **5** | 7:15 | 12:01 | 12:20 | 5:01 |
| **6** |  |  |  |  |
| **7** | 6:59 | 12:01 | 12:30 | 5:01 |
| **8** | 6:55 | 12:01 | 12:25 | 5:01 |
| **9** | 6:53 | 12:01 | 12:29 | 5:05 |
| **10** | 7:01 | 12:01 | 12:25 | 5:00 |
| **11** | 6:48 | 12:01 | 12:25 | 5:01 |
| **12** | 7:28 | 12:02 | 12:25 | 5:01 |
| **13** | 7:18 | 12:01 | 12:30 | 5:01 |
| **14** | 7:25 | 12:02 | 12:30 | 5:01 |
| **15** | 6:49 | 12:01 | 12:22 | 5:01 |
| **16** | 7:03 | 12:01 | 12:40 | 5:01 |
| **17** | 5:40 | 12:01 | 12:30 | 5:02 |
| **18** | 7:56 | 12:02 | 12:30 | 5:01 |
| **19** | 7:47 | 12:02 | 12:30 | 5:02 |
| **20** | 8:00 | 12:02 | 12:30 | 5:02 |
| **21** | 7:59 | 12:01 | 12:30 | 5:00 |
| **22** | 8:28 | 12:03 | 12:40 | 5:01 |
| **23** | 7:43 | 12:01 | 12:30 | 5:01 |
| **24** | 7:35 | 12:02 | 12:30 | 5:02 |
| **25** | 7:45 | 12:02 | 12:30 | 5:02 |
| **26** | 7:45 | 12:02 | 12:30 | 5:02 |
| **27** |  |  |  |  |
| **28** | 7:37 | 12:02 | 12:20 | 5:01 |
| **29** | 7:50 | 12:01 | 12:30 | 5:04 |
| **30** | 7:30 | 12:02 | 12:30 | 5:02 |
| **31** | 7:25 | 12:01 |  |  |
| Total: 228 hours | | | | |

*I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*SIGNATURE*

*VERIFIED as to the prescribed office hours:*

Certified by:

**PROF. GLICERIO A. BAGUIA**

OJT Advisor/ Area Coordinator

### DAILY TIME RECORD

|  |
| --- |
| **Lyra Necio** |

Name

For the month of \_\_\_\_\_\_November 2024\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| *Official hours for arrival and departure* | Regular days |  |
| Saturdays |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Day | **A.M.** | | **P.M.** | |
| **Time In** | **Time Out** | **Time In** | **Time Out** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** | 8:20 | 12:01 | 12:30 | 5:17 |
| **5** | 8:01 | 12:00 | 12:30 | 5:00 |
| **6** | 8:18 | 12:02 | 12:30 | 5:02 |
| **7** | 7:59 | 12:04 | 12:35 | 5:05 |
| **8** | 7:57 | 12:04 | 12:30 | 5:01 |
| **9** | 8:10 | 12:02 | 12:30 | 5:02 |
| **10** |  |  |  |  |
| **11** | 8:46 | 12:05 | 12:30 | 5:40 |
| **12** | 6:40 | 12:01 | 12:28 | 5:02 |
| **13** | 8:08 | 12:02 | 12:30 | 5:02 |
| **14** | 8:14 | 12:02 | 12:25 | 5:02 |
| **15** | 8:41 | 12:02 | 12:30 | 5:02 |
| **16** | 8:40 | 12:10 | 12:20 | 5:02 |
| **17** |  |  |  |  |
| **18** | 6:39 | 12:04 | 12:25 | 5:02 |
| **19** | 6:35 | 12:03 | 12:19 | 5:02 |
| **20** | 6:49 | 12:02 | 12:30 | 5:05 |
| **21** | 6:53 | 12:02 | 12:30 | 5:02 |
| **22** | 6:50 | 12:03 | 12:30 | 5:32 |
| **23** | 7:05 | 12:10 | 12:25 | 5:01 |
| **24** |  |  |  |  |
| **25** | 7:15 | 12:02 | 12:30 | 5:03 |
| **26** | 7:05 | 12:02 | 12:30 | 5:03 |
| **27** | 6:39 | 12:02 | 12:25 | 5:03 |
| **28** | 7:10 | 12:03 | 12:25 | 5:03 |
| **29** | 7:15 | 12:00 | 12:49 | 5:02 |
| **30** | 7:45 | 12:02 | 12:41 | 5:02 |
| Total: 160 hours | | | | |

*I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*SIGNATURE*

*VERIFIED as to the prescribed office hours:*

Certified by:

**PROF. GLICERIO A. BAGUIA**

OJT Advisor/ Area Coordinator

### 

### DAILY TIME RECORD

|  |
| --- |
| **Lyra Necio** |

Name

For the month of \_\_\_\_December\_2024\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| *Official hours for arrival and departure* | Regular days |  |
| Saturdays |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Day | **A.M.** | | **P.M.** | |
| **Time In** | **Time Out** | **Time In** | **Time Out** |
| **1** | 7:59 | 12:02 | 12:40 | 5:02 |
| **2** | 7:29 | 12:01 | 12:14 | 5:02 |
| **3** | 7:19 | 12:01 | 12:30 | 5:04 |
| **4** | 7:20 | 12:00 | 12:40 | 5:11 |
| **5** | 7:19 | 12:01 | 12:30 | 5:02 |
| **6** | 7:36 | 12:02 | 12:35 | 5:01 |
| **7** | 8:09 | 12:02 | 12:30 | 5:02 |
| **8** |  |  |  |  |
| **9** | 6:34 | 12:01 | 12:30 | 5:01 |
| **10** | 7:16 | 12:02 | 12:30 | 5:02 |
| **11** | 7:34 | 12:04 | 1:00 | 5:03 |
| **12** | 7:27 | 12:02 | 12:30 | 5:03 |
| **13** | 7:41 | 12:02 | 12:30 | 5:01 |
| **14** | 7:21 | 12:03 | 12:50 | 5:00 |
| **15** |  |  |  |  |
| **16** | 7:25 | 12:03 | 12:30 | 5:05 |
| **17** |  |  |  |  |
| **18** |  |  |  |  |
| **19** | 8:10 | 12:03 | 12:58 | 3:01 |
| **20** |  |  |  |  |
| **21** |  |  |  |  |
| **22** |  |  |  |  |
| **23** |  |  |  |  |
| **24** |  |  |  |  |
| **25** |  |  |  |  |
| **26** |  |  |  |  |
| **27** |  |  |  |  |
| **28** |  |  |  |  |
| **29** |  |  |  |  |
| **30** |  |  |  |  |
| **31** |  |  |  |  |
| Total: 112 hours | | | | |

*I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*SIGNATURE*

*VERIFIED as to the prescribed office hours:*

Certified by:

**PROF. GLICERIO A. BAGUIA**

OJT Advisor/ Area Coordinator